

Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

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To Members of the Finance & Corporate Governance Committee

Dear Councillor

I write to inform you a meeting of this Committee has been arranged to take place on **Friday 17th January 2025 at 10.00 in The Meeting Room, Wem Library, Wem.**

Yours sincerely



Responsible Finance Officer
10.1.25

AGENDA

- 1 **Apologies** - to receive any apologies and reasons for absence
- 2 **Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation.
- 3 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 6.12.24 (copy enclosed).
- 4 **Progress Report** – to consider
- 5 **Accounts and Budget**
 - a) To consider 3rd quarter budget report to 31.12.24 (copy enclosed).
 - b) Budget 2025-26 to review recommendations from the staffing committee for the staff budget and review Recreation and Administration budgets considered at December meeting
- 6 **Audit 2024-25**
 - a) Audit Plan - to approve the Audit Plan for 2024-25 (copy enclosed).
 - b) Statement of Internal Controls including process for dealing with invoices.
 - c) Effectiveness of the System of Internal Audit.
- 7 **Date and time of next meeting** – to note.