

Progress Report – Finance and Corporate Governance Committee

Item	Progress	Status
Earmarked Reserves	Updated for 2024/25	
VAT	1 st Quarter 2024-25 VAT claimed. 2 nd Quarter 2024-25 VAT claimed	
GDPR	Staff continue to work to principals of GDPR.	
Office 365 / IT	Sharepoint is up and running for councillors to access files should they wish to receive them this way. RFO is investigating confidentiality issues. Consider on future agenda adding to budget 2025-26 to secure .gov email addresses for Councillors from May 25 elections.	
CCLA Property Fund	Not currently actioned. Discussed with CCLA who advised that the Public Sector Deposit Account gives a better return at present.	
Cyber policy	The Cyber Essentials Readiness Evaluation has been completed. The resulting action plan will be used to develop the policy and re-assess current practice within the Council. Councillor’s Guide to Cyber Security provided to all members October 2024.	
External Audit	External Audit report received without additional comments.	
Financial Regulations	Amendments have been made as suggested by the Committee.	