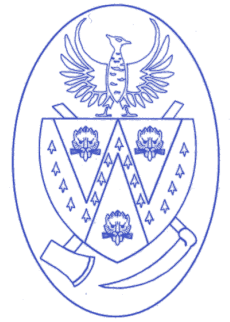


Wem Town Council

Wem-Birthplace of the Modern Sweet Pea

Town Clerk and Treasurer:
Mrs. P. E. O'Hagan

Wem Town Council Offices
Wem Library
High Street
Wem, Shropshire
SY4 5AA



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To Members of the Staffing Committee

Dear Councillor

I write to inform you a meeting of this Committee has been arranged to take place on **Thursday 21st November 2024 in The Meeting Room, Wem Library, Wem at 7pm**

Yours sincerely

A handwritten signature in black ink that reads "P. O'Hagan". The signature is written in a cursive style with a horizontal line at the end.

Town Clerk
14.11.24

AGENDA

- 1 Appointment of Committee Chairman**
- 2 Apologies** - to receive any apologies and reasons for absence.
- 3 Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation.
- 4 Committee Minutes** - to approve as a correct record the minutes of the meeting of the Town Council held on 11.4.24
- 5 Discretionary Pensions Policy** – to review draft
- 6 Staffing Budget Report** – to consider.
- 7 Appraisal** – to receive an update on staff appraisals and set date and format for clerk's appraisal.

8 Date and time of next meeting – to note.

9 Exclusion of Public and Press

To resolve that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, the public and press be excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960.

a) Groundsman's Summer Hours – to review (copy enclosed).

b) Staffing Budget for 2025-26 – to consider confidential report and make recommendations for 2025-26 staffing budget (copy enclosed).