

Notes of a Meeting of Wem Swimming & Lifestyle Centre Liaison Group held on Wednesday 11th December 2024 at 10.00 in the Town Council Meeting Room, Wem Library

Present:- Cllrs P Broomhall, D Parry, D Hill, G Soul.
WSLC - E Towers, I Jamieson, L Redmond, M Adkins

Mrs P O'Hagan (Town Clerk)

- 1 **Apologies for absence** – To receive apologies for absence
The following apologies were received P Johnson, Karen Creagh.
Absent M Donaldson.
- 2 **Disclosable Pecuniary Interests** – To receive any disclosable pecuniary interests.
None declared.
- 3 **Minutes** – To approve as a correct record the notes of a meeting of this Group held on 11.9.24.

RESOLVED:- to approve the notes of the group meeting held on 11.9.24 which were duly signed by the chairman as a true record.

- 4 **Progress Report**
The action plan was reviewed, and it was reported that the floor tiles are to be installed after Christmas. The outstanding issues from the structural inspection were considered at it was

RESOLVED:- that the following changes are made to the Structural report action plan

- **Item 2 - Improvements to the lateral restraint of internal partition wall in the male changing room. It was recognised that this item was low risk because the walls were much shorter than in the female changing room. This item to be amended to state that the directors will implement a system to identify, record and monitor on a 6 monthly basis any cracks.**
- **Item 3 - Internal wall movement in the pool area. This item to be amended to state that the directors will implement a system to identify, record and monitor on a 6 monthly basis the appearance of any cracks as there are currently no existing cracks to fit tell tales to**
- **Item 5, 6 ,7 - Cracks. Directors to arrange for tell tales to be fixed to the cracks and will implement a system to identify, record and monitor on a 6 monthly basis the appearance and any movement of any cracks.**
- **Item 8 - This item to be removed as the new roof covering has addressed the leak between the new gym and swimming pool.**
- **Item 9 - Stanchion Cleaning and repainting, this item to be a priority for 2025-26.**

- 5 **Solar Energy and Roof Insulation Grant** - for update.
It was reported that last payment to LJM had not been paid as some more information relating to the feed in tariff application was needed.

RESOLVED:- that once this information has been provided the Town Clerk would be informed and permitted to authorise the release of this final payment and claim the grant monies owed.

- 6 **Communication** – to discuss how to improve communication between the Swimming Pool Board and Town Council.

It was reported that there are currently 6 members of the board and two co-options. It was recognised by most in attendance that communication could be improved. A discussion took place over how to best to improve the flow of communication between the staff, directors and the Town Council to ensure that matters raised are prioritised appropriately and addressed.

The Town Clerk's report was considered along with the suggestions included in it that

- The Town Clerk steps in as the secretary for the board in much the same way that she does for WSSA. This would be for a short period until a replacement secretary can be identified. This would be subject to the conditions that meetings are held on a weekday, last no more than 2 hours and end no later than 6pm.
- If a new secretary is identified the Town Clerk supports them to develop a framework for director meetings to include formatted agendas, minutes and progress reports.
- The Town Clerk works with the pool manager and directors to establish a framework for staff appraisals and improve communication between the pool staff and directors.

RESOLVED:- that the directors will consider the suggestions put forward in the report at their next meeting and will report back on the outcome of these discussions to the December meeting of the Town Council.

Cllr Hill left the meeting at 11.00.

- 7 **Reports** – To receive the following reports

a) Centre Manager

In the absence of the manager the deputy manager provided the report and explained that the lifeguard course has been completed and new lifeguards will hopefully be recruited from it.

Health and Safety currently posed no major issues

As part of the solar grant an environmental audit has been carried out and an action plan will be developed from the matters identified in the audit.

The Town Clerk passed on her thanks to the staff for enabling the Town Council to use the pool as a delivery address, which was very useful.

b) WSLC Board Report

Cllr Towers presented the board report and usage figures. A question was asked about advertising for new board members and the suggestion was made that the directors should contact Community Resource for help with this matter.

c) Financial Report

Cllr Towers presented the financial report in which he explained that the finances are looking positive but the impact of the 9 days closure due to the glass in the pool had not been accounted for in the presented figures

8 Information/Other Matters

No matters raised

9 Date, time of future meetings – to note

RESOLVED:- to note that the next meeting will be held on 12.2.25 at 14.00.

Meeting ended 11.15

Chairman.....