

Minutes of a Meeting of the Finance & Corporate Governance Committee held on Friday 6th December 2024 at 10.00 in the Meeting Room, Wem Library, High Street, Wem

Present: - Cllrs R Dodd (Chairman), C Granger, R Gascoigne, D Parry, P Johnson, D Hill, P Broomhall, E Towers

Mrs P O'Hagan (Town Clerk), Mrs A Roberts (RFO)

- 1 **Apologies** - to receive any apologies and reasons for absence.
The following apologies were noted G Soul, M Hoffmann, P Glover, M Meakin, B Barker. Absent: R Drummond.
- 2 **Disclosable Pecuniary Interests**
 - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Councillor	Item	Dispensation
Cllrs Towers and Broomhall	Twin-hatted members declared a personal interest in any matters relating to the Town Council's relationship with Shropshire Council	Dispensations to allow participation and voting on all matters relating to Shropshire Council
Cllr Towers	Item 4/23 Bias Interest as trustees of WSSA	Cllr Towers has dispensation to speak but not vote in matters relating to WSSA

- 3 **Committee Minutes** - to approve as a correct record the minutes of a meeting of the Finance & Corporate Governance Committee held on 18.10.24.

Resolved:- to approve as a correct record the minutes of the Town Council ordinary meeting held on 18.10.24 and they were duly signed by the Chairman as a true record.

- 4 **2024-25 Budget** – to consider provisional 2025-26 budget allocation for the following codes

Resolved:- to

- **Recommend to the Town Council budget meeting that a total budget of £161,650 (as detailed on the attached pages) is allocated in the 2025-26 budget for the cost centers: Cemetery, Allotments, Bus Shelters, Public Toilets, Street Lighting, Recreation including WSSA contribution, CCTV, Floral Display Administration, Cllr Training and Travel.**
- **Recommend an allocation of £15,000 is made from the Neighborhood Fund earmarked reserves to remove the hedge at Love Lane Cemetery and replace it with fencing and planting.**

- **Recommend an allocation of £45,411 for the cost centres: Administration and Cllr Training & Travel and an income budget of £11,000 for bank interest.**

5 Date and time of next meeting – to note.

Resolved:- to note that the next meeting will be on 17.1.25 at 10.00 am

Meeting ended 10.30am

Chairman.....

Wem Town Council Recreation Budget 2025/2026

	Budget 2023-24	Budget 2024-25	Draft 2025-26
NET EXPENDITURE			
PUBLIC LIGHTING			
Loan Charges(PWLB)	3,900	3,800	3,700
Energy	14,000	12,000	10,000
General repairs and maintenance	7,000	7,000	9,000
Column Replacement	15,000	35,000	35,000
Total	39,900	57,800	57,700
BURIAL GROUNDS			
Rates	100	100	100
Repairs and Maintenance	2,500	4,000	4,100
Bin emptying in skips etc	2,300	2,300	2,350
Gravedigging	2,000	2,000	2,000
Contribution to Whitchurch Rd	2,000	2,000	2,000
Extension works	6,440	2,000	2,000
Hedge removal and fencing			13,000
Total	15,340	12,400	25,550
ALLOTMENTS			
Water by meter	500	500	500
Repairs & Maintenance	700	700	1,000
Total	1,200	1,200	1,500
RECREATION			
WSSA Contribution	21,000	21,000	21,000
Play Equip.	3,600	19,000	8,000
Repairs & Maintenance	5,000	5,000	5,000
Tree Works	2,000	2,000	2,000
Play equipment Inspection	600	600	800
Recreation (Litter bin emptying)	1,000	1,000	1,000
skate ramp replacement	2,000	2,000	2,000
Climate change works	500	500	500
Old toilet block running costs	5,500	5,500	
lampost painting	20,000	1,000	0
Total	61,200	57,600	40,300
PUBLIC TOILETS			
Toilet Cleaning	9,800	9,800	14,000
Repairs	1,000	1,000	5,000
Utilities	1,800	1,800	2,800
Msc	500	1,000	1,000

toilet painting internal		1,000	
Total	13,100	14,600	22,800
BUS SHELTERS			
Cleaning	1,000	1,100	1,100
Repairs and maintenance	600	600	700
Total	1,600	1,700	1,800
MSc. Assets			
Floral Planters	5,000	5,500	6,000
CCTV Scheme	5,000	5,000	6,000
Total	10,000	10,500	12,000
Total rec budget	142,340	155,800	161,650
Less Neighbourhood Fund allocation			148,650
	2023-24 Budget	2024-25 Budget	2025-26
NET INCOME			
Allotment Rents	1,800	1,800	2,000
Burial Fees	13,000	15,000	16,000
Toilet income	1,750	1,750	1,500
Gravedigging	2,000	2,000	2,000
Total	18,550	20,550	21,500

Wem Town Council Administration Budget 2025/26

	Budget	Budget	Draft
	2023-24	2024-25	2025-26
NET EXPENDITURE	£	£	£
<u>ADMINISTRATION</u>			
Postage & Telephone	2,000	2,000	2,250
Stat, books, etc	410	500	513
Membership/ subs*	3,600	3,700	3,800
Audit	1,600	1,700	1,750
Copier	950	1,000	1,025
Chain of Office	1,000	1,000	1,025
Mayors Allowance	1,000	1,000	1,000
Mayors Hospitality	750	750	750
Insurance	1,900	2,500	2,563
Honours Boards	120	150	154
Election Expenses	1,000	1,000	1,025
Legal Fees	1,000	1,000	1,025
Bank Charges	700	1,000	1,025
Computer	1,900	2,000	2,050
Gov.uk Costs			600
Digitalisation			1,000
Office/room hire	20,000	20,000	20,500
Pat test	150	200	205
Finance package	1,255	1,400	1,435
Communication / website	600	600	615
Events	500	500	
Total	40,435	42,000	44,309
<u>CLLR TRAVEL EXPENSES</u>			
Training Conferences	1,000	1,000	1,025
Cllr Travel Expenses	75	75	77
Total	1,075	1,075	1,102
<u>Total Net expenditure</u>	41,510	43,075	45,411
<u>NET INCOME</u>			
Bank a/c Interest	3,000	11,000	11,000
Story of Wem	120	120	-
Total	3,120	11,120	11,000

*Membership / Subscription / Contract Details			
	2023-24	2024-25	2025-26
H&S Contract	688		700
ICO	35		35
Parish Online	261		270
Canva Pro	82		85
ICCM Membership	95		100
SALC	1971.92		2300
SLCC	288		310
Total	3420.92	3700	3800