

# WEM SPORTS AND SOCIAL ASSOCIATION CIO

Registered Charity No 1181598

To all Trustees

Wem Library  
3 High Street  
Wem  
SY4 5AA  
01939 232733 [info@wem.gov.uk](mailto:info@wem.gov.uk)

6.2.25

Dear Trustee

A meeting of the trustees has been arranged to take place on **Thursday 13<sup>th</sup> February 2025 at 19.00**. The meeting will be held in Wem Library Meeting Room.

P O'Hagan  
Secretary

- 1 **Apologies for Absence** – to receive.
- 2 **Meeting Minutes** – to approve as a correct record the minutes of the trustees meeting held 14.11.24 (copy enclosed).
- 3 **Progress Report** - To receive a report from the Secretary and Groundsman (copy enclosed).
- 4 **Finance**
  - a) To receive 2024-25 budget report to 31.1.25
  - b) Wem Albion Bowling Club Request – to consider.
  - c) Beacon earmarked reserves to consider request from Wem Town Council.
  - d) Fireworks earmarked reserves – to recommend an additional £1000 is placed into fireworks earmarked reserves for spending on event infrastructure and to offset 2025 costs.
- 5 **Bowensfield**
  - a) Re-enactment event - to discuss report from site meeting held.
  - b) Premises Licence – to discuss advice received about applying for a premises licence for Bowensfield.
  - c) 2025 Legionella Contract – to discuss quote received.
  - d) Asbestos management plan – to review.
- 6 **Wem Town Council Recommendations** – to consider recommendations from the Town Council's working party report.
- 7 **Wem Sportsman of the Year Award** – to consider applications received
- 8 **Other Matters of Concern** – for consideration.
- 9 **Date of meetings** - to set date and time of next meeting.