

**TENDER FORM**

**Deadline 12 noon on 16<sup>th</sup> December 2024**

**CLEANING OF WEM TOWN COUNCIL PUBIC TOILETS 3 YEAR CONTRACT**

**May 2025 – April 2028**

To: Wem Town Council, Wem Library, High Street, Wem SY4 5AA

I have read Wem Town Council's tender specification for the cleaning of the Town Council's public toilets premises and submit the following quotation:

	<b>Cost year one 2025/26</b>	<b>Cost year two 2026/27</b>	<b>Cost year three 2027/28</b>
<b>Aston Street Car park Public Toilets, SY4 5NY</b>			
<b>Wem Recreation Ground Toilet Block, Station Road Wem SY4 5AY Disabled Toilet only, Seasonal 1st April to 31<sup>st</sup> October</b>			

I/We agree to complete the work in accordance with the Invitation to Tender, Cleaning Specification.

I/We understand that Wem Town Council is not bound to accept the lowest or any Tender and that the Council will not be responsible for any expense incurred in preparing this Tender.

I/We certify that the amount of the Tender has not been calculated by agreement or arrangement with any other person, firm or company and that the amount of the Tender has not been communicated to any person and will not be communicated to any person until after the closing date for the submission of Tenders.

Signed

Company

Address

Telephone No

E mail address:

Date

**REFERENCES**

References can be obtained from:

1. Name.....

Address.....

.....

Contact Number: .....

2. Name.....

Address.....

.....

Contact Number: .....

**Proposed method for fulfilling the contract and meeting the specification**

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**Contract Manager/Principal point of contact**

Name: .....

Telephone Number: .....

**Other Items for inclusion**

Certificate of Public Liability Insurance	
Copy of Health and Safety Policy	

## **Questionnaire Details relating to Prospective Tenderer**

1. Company Name:
  
2. Address:
  
3. Telephone number (landline & mobile)
  
4. Email address:
  
5. Contact Name:..
  
6. Position in Company:
  
7. Nature of Business:
  
8. Is it a Subsidiary of another Company?      If yes, please give details:
  
9. Date of Business formation:
  
10. Please state number of operatives for the Company
  
11. Please state which branch the Contract will be serviced from (if applicable):
  
12. Please give any other details, which you feel may be relevant, for example, similar contracts in the area or for similar authorities, etc.